



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103 • Wilmington, California 90744 • (310) 522-2013

NOTICE OF MEETING

September 26, 2007 @ 6:00 P.M
Wilmington Senior Center
1371 Eubank Street
Wilmington, California

All stakeholders including residents, property and business owners, people who work in Wilmington, members of non-profit, educational, church and service organization, representatives of local labor unions and participants at local parks and museums are encouraged to participate in the Wilmington Neighborhood Council (WNC). The WNC and you can make a difference in the delivery of City services to our community.

Comment from the public on non-agenda items within the jurisdiction of the WNC will be heard during the Public Comment period. Public Comment is limited to three (3) minutes per speaker unless waived by the presiding officer of the WNC.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Language translation, sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. Please make your request at least three (3) business days prior to the meeting if services are required. Contact the Department of Neighborhood Empowerment at (310) 732-4525.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360

AGENDA

1. Call to Order / Pledge of Allegiance / Roll Call of Governing Board Members
2. Approval of Minutes for Previous Meeting.
3. Los Angeles Police Department-Senior Lead Officer Ron Johnson
(5 Minutes)
4. Public Comment on Non-Agenda Items-Please fill out Speaker Card
(3 Minutes per comment)
4. Government Representatives Reports – Federal/State/County/City
(10 Minutes)
5. Alameda Corridor Transportation Authority Report – Dan Davis
(5 Minutes)
6. Presentations
 - Tesoro Refinery – Brissa Sotelo
(10 minutes for presentation and 5 minutes Q&A)
7. Action Items
 - I. PCAC Items for October
 - II. Recommendation for approval of Election Committee response letter to Human Relations Commission regarding Final Decision Maker Report
 - III. Motion from WNC to City Planning and Council District 15 regarding opposition to any adjustments to Wilmington/Harbor City Community Plan

- IV. Motion to oppose DWP rate increase with written notification to DWP and Council Office
- V. Motion to provide up to \$500 in food sponsorship of Northeast Clean Up, September 29, pending verification that there is still a funding need for this item.

8. Information Items

- Public Works Bi-Monthly Community Clean Up UPDATE
- Northeast (Ghost Town) Clean Up – September 29th
- COLA Budget Day – October 13th
- Neighborhood Preparedness Ambassador Program
- Maya Restaurant Beer and Wine License
- COLA Zero Waste Plan Meeting – September 27th
- Congress of NC Outreach Gallery – October 27th
- Refreshment Schedule

9. Report from D.O.N.E. – Rosa Arcadia

RECESS – 10 MINUTES

10. Report of Officers

- Chair
- Co-Chair
- Secretary
- Treasurer

11. Reports by Standing Committees

- By Laws Committee
- Executive Board
- Finance Committee
- Gateway & Beautification Committee
- Land Use & Planning Committee
- Public Works Committee
- Publicity & Communications Committee
- Transportation Committee
- PCAC Representatives Report.

12. Unfinished Business

13. New Business

14. Reports from Caucus Groups

15. Reports from Members at Large

16. Announcements Governing Board Members

17. Adjourn



Wilmington Neighborhood Council

544 N. Avalon Boulevard, Suite 103 • Wilmington, California 90744 • (310) 522-2013

September 17, 2007

Shirin Buckman, Policy Advisor
City of Los Angeles Human Relations Commission
200 North Spring Street
City Hall, Room 1625
Los Angeles, CA 90012

RE: WNC June 20, 2007 Election Final Decision Maker Report

Dear Ms. Buckman,

This letter is in response to the Final Decision Maker Report, dated July 3, 2007 submitted to the Wilmington Neighborhood Council (WNC). We appreciate your acknowledgement and certification of the election. However, the statements in this report concerning the outreach effort exercised for this election caused the Election Committee grave concern and we felt it necessary to bring them to your attention.

The Election Committee, the Publicity and Communications Committee and the entire WNC acknowledge the vital need to reach every stakeholder in this community to make them aware of not only an election, but of all of our activities. The WNC makes extreme efforts monthly to outreach to our community. We believe the statements in this report ignored the organized efforts coordinated by this committee to inform the public of the June election.

For your information,

1. Announcements were made at our regularly scheduled meetings;
2. Announcements were advertised in the local newspaper;
3. Fliers were sent to every resident within the WNC boundaries on two (2) separate occasions; and
4. Targeted announcements were made to the various caucus groups of our governing board and the WNC board worked feverishly to garner greater participation from the overall community in our election.

To state that the WNC was not "...diligent..." or "...accessible..." in reaching all of our possible constituencies" is frankly insulting to our efforts. We would like to suggest that you better communicate with Carol White, the WNC's Human Relations Commission Independent Election Administrator, and Rosa Arcadia, Neighborhood Council Advocate for the WNC, and gather their feedback of our outreach efforts prior to making such harsh statements in your report. Your offer to assist "...this particular Neighborhood Council..." is not well received by the WNC when it is obvious you made negative assumptions of our effort. We are willing to meet with you to discuss this further.

The WNC would greatly appreciate you revising your Final Decision Maker Report to eliminate these assumptions that are not accurate to facts of the WNC's efforts to reach every one of our constituents. The WNC understands that the numbers of the voter turnout is not as high as it could be, but to equate that the numbers are a result of poor outreach is uninformed.

Sincerely,

Marisela Caraballo
Chair, Election Committee
Wilmington Neighborhood Committee

Jack Babbitt
Chair
Wilmington Neighborhood Committee

cc: Department of Neighborhood Empowerment

HUMAN RELATIONS COMMISSION

LORRAINE BRADLEY
PRESIDENT

KARA INAE CARLISLE
VICE PRESIDENT

JEHAN F. AGRAMA
PHILIP BARTENNETTI
LENI BOORSTIN
YASMIN DELAHOUSAYE
EVELINA FERNÁNDEZ
NIRINJAN SINGH KHALSA
KEITH ROHMAN
PAULE CRUZ TAKASH
DAVID D. WEXLER

CITY OF LOS ANGELES
CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

RABBI ALLEN I. FREEHLING
EXECUTIVE DIRECTOR

FRANCES (ELLIE) SEARS
DEPUTY DIRECTOR
ADMINISTRATIVE SERVICES

PATRICIA M. VILLASEÑOR
DEPUTY DIRECTOR
FIELD SERVICES

200 NORTH SPRING STREET
CITY HALL, ROOM 1625
LOS ANGELES, CA 90012
(213) 978-1660 OFFICE
(213) 978-1671 FAX
(213) 978-0835 TDD

Rabbi.Allen.Freehling@lacity.org

To: **Department of Neighborhood Empowerment**

From: **Shirin Buckman, Policy Advisor**
City of Los Angeles Human Relations Commission

Re: **Wilmington Neighborhood Council June 20, 2007 Election**
Final Decision Maker Report

Date: **July 3, 2007**

The role of the Final Decision-Maker (FDM) is to render a fact-based decision regarding challenges pertaining to an election. As a neutral entity with no interest in the outcome of an election except to ensure that said election is equitable to the entire community, the City of Los Angeles Human Relations Commission (HRC) ensures that process and procedures are not violated.

As a result of this role, the HRC is pleased to announce that no challenges were rendered against the Board Election that took place on June 20, 2007. Congratulations to all those who participated in the process. Effective immediately the Human Relations Commission recognizes the newly elected representatives of the Wilmington Neighborhood Council:

At Large (3 positions)
Skip Baldwin
Adelaida Godinez
Ana Lupe Medina

Looking at the numbers of votes that were cast in this election, the Human Relations Commission hopes that the Neighborhood Council and its Election Committee will not be satisfied with a voter turnout of 92 people for this election in a neighborhood council that represents 63, 466. Each election should be seen as an opportunity to improve the process, and thereby enhance all aspects of Wilmington Neighborhood Council's way of doing things. If Neighborhood Councils are to succeed, each and every one of them must be diligent in reaching out to all of their possible constituencies and be accessible to the community they represent. We know that outreach is an arduous effort, but it must be done to ensure adequate representation from the many diverse communities of Wilmington. To that end, we offer our assistance to this particular Neighborhood Council in the coming year.

If you have any questions about our decision please feel free to contact me at (213) 978-1660.

From: <marcusperez25@earthlink.net>
To: <CMoreno@portla.org>
Date: 9/18/2007 7:55:19 PM
Subject: Agenda Request Items

Hi Cecilia,

I emailed the following to Jack B. and I didn't realize they should have been sent to you instead. I cannot attend tomorrow's exec meeting. Can you make sure they are placed on the agenda on my behalf?

Here's a transcript of what I previously sent to Jack.

On behalf of the Wilmington Community Organization I am requesting that the WNC sponsor the health fair and cleanup in "ghosttown" on September 29th. We are requesting a monetary donation of ~~\$750~~ ^{\$500.00} for food. The Harbor Booster Association is the group handling the food donations. Can you bring my request to the executive board meeting to have it placed on the upcoming general board meeting agenda?

~~I also have another item for next weeks WNC general board agenda. It is a request for \$2500 for the Community Beautification Grant from Mary Gant of the Wilmington Community Organization. She would like to present the project as well as request the money. It is to help beautify the Park and Ride located at PCH and Figueroa. Can you make sure this item is placed on the agenda?~~

Any questions about either request? Call me if necessary (310) 567-9324

Sincerely,
Marcus Perez

CC: <m_gant@hotmail.com>

Jack Babbitt

From: Jacob Haik [jacob.haik@lacity.org]
Sent: Tuesday, September 11, 2007 6:05 PM
To: RUBIN HARSOYO
Cc: Jack Babbitt; Diego Valdez; Mary Gant; Courtney Chesla; Dolores canizales; Kevin Gilligan; Michael Molina; Ricardo Hong; Tina Quebec; RONALD JOHNSON; CATHERINE PLOWS; SCOTT ENGEDAL; ANA PINELL; DAVID SIUREK; rboyd@portla.org
Subject: Re: Cruces (Ghost Town) Clean Up Day / Building FriendshipsHealth and Safety Fair - 09/29/07

Rubin,

Thank you for the email. I will ask Diego to secure the items you requested. I will also note in bold some questions we have. I still need a flyer/agenda for the event. Also Diego and I will be at the next meeting this Thursday, September 13th, at the LAPD Harbor Division SLO Office at 2 PM. With this large of an event and the amount of City resources/funds the Council Office is providing we need to make sure some of the logistics are right and we have a few questions. Not to put you and Ricardo on the spot, but is there anything the City Attorneys Office or the Mayors Office is providing? Can you guys pay for the tents if Beacon House can't provide them?

Council District 15 will provide:

(Tentatively confirmed until Diego Confirms, some quantities may need to be reduced unless you have City Attorney/LAPD funding. These items are paid for through CD 15 funds)

- 500 Trash Bags
- 20 Brooms
- 20 Shovels
- 80 pairs of Gloves
- 100 to 150 bottles of water
- Dumpsters
- Sanitation Trucks to remove trash and bulky items
- 4 to 6 Porta Potties (Cover the Clean Up Operation and Street Fair)

(Confirmed)

- 40 Chairs
- 20 tables
- Stage (Similar in size used at the Wilmington Family Picnic) -No Parking Signs effective Saturday, September 29th for Watson Ave. between Colon St. and Sandison St. (Posted 24 hours in advance) They will be posted 72 hours in advance to make them enforceable and give the community enough time to plan ahead. This is part of the street closure motion.

Will NOT be provided:

- 20 Tents: In my two previous emails I stated we can not provide the tents. I suggested that you contact the Beacon House in San Pedro. They have these tents and they may be able to provide volunteers.

Departments:

I am still waiting to hear back from some of the Departments. As you are aware with budget cuts over time is difficult right now. Rec and Parks has already cleared some of the debri in the Watson park. They will plant a few trees the day of the event.

Questions:

1. Do you already have a flyer for this event? I have not seen any advertisement.
2. What is the agenda for the day?
3. Is there a time for the Councilwoman to address to group if she can attend?
4. Is there a location for a banner?
5. Is the Council Office on the flyer?

Thank you very much.

Sincerely,

Jacob Haik
Director of Environmental Affairs
Office of Councilwoman Janice Hahn
15th District, City of Los Angeles
Harbor District Office
638 S. Beacon St., RM 552
San Pedro, CA 90731
(310) 732-4515 Office
(310) 732-4500 Fax

Wilmington District Office
544 North Avalon Blvd., Suite 102
Wilmington, CA 90744
(310) 233-7201
(310) 522-2018 Fax
Email: Jacob.Haik@lacity.org

>>> "RUBIN HARSOYO" <CAHARSOR@lapd.lacity.org> 9/11/2007 3:06 PM >>>
Hi Jacob,

Thanks for your help with the Sex Offender Parolee / 301 N. Avalon Blvd. situation. It was a team effort to resolve this difficult situation so quickly.

As you are aware, we will be holding a Cruces (Ghost Town) Clean Up Day / Building Friendships Health and Safety Fair on Saturday, September 29th. The clean up event will begin at 8 AM to 11 AM. The street fair will be located near East Wilmington Park, in the heart of Cruces. The fair will run from 10 AM thru 2 PM. We would like to have CD 15 as one of the sponsors of this event.

At this time, the sponsors list includes: Harbor LAPD, City Attorney's Office, Wilmington Coordinating Council, Wilmington Neighborhood Council, Wilmington Community Organization and L.A. Port Police.

We formed a planning committee and met on September 6th. The committee members include Sgt Plows, Sgt. Engerdal, SLO Siruek, SLO Johnson, SLO Pinell, Mary Gant and myself. The committee is open to anyone interested in planning the event.

The committee conducted a site survey of the Cruces area to identify some problem areas that needed cleaning. We target the areas of Sandison St., the alleys and the curb side corners covered with excessive weeds and vegetation. According to Gant, we will be able to get volunteers from some of the local churches, residents and students from Banning High School. We will need CD 15's help to supply the following items:

- 500 Trash Bags
- 20 Brooms
- 20 Shovels
- 80 pairs of Gloves
- 100 to 150 bottles of water

- Dumpsters
- Sanitation Trucks to remove trash and bulky items
- 4 to 6 Porta Potties (Cover the Clean Up Operation and Street Fair)

We will also need CD 15's help with putting together the street fair:

- 20 Tents
- 40 Chairs
- 20 tables
- Stage (Similar in size used at the Wilmington Family Picnic) -No Parking Signs effective Saturday, September 29th for Watson Ave. between Colon St. and Sandison St. (Posted 24 hours in advance)

In our previous meeting you indicated that you'll be contacting City Services to set up information booths at the fair. These agencies include Street Services, LAHD, Dept of Building and Safety, Dept. of Water and Power, Urban Forestry, Port of Los Angeles, Los Angeles Neighborhood Project, etc.

According to Gant, we are receiving contributions from business and corporations to fund the event and future activities. She already received a pledge of \$1000 from Butterfield Communications.

Please attend our next meeting this Thursday, September 13th, at the LAPD Harbor Division. SLO Office at 2 PM.

Rubin



Please Join Us!

**Saturday
October 13, 2007**

City Hall
200 North Spring Street
Los Angeles, CA 90012
John Ferraro Council Chambers
3rd Floor

8 AM - 9 AM

Registration & Continental Breakfast

9 AM - 10 AM

Address by Mayor Villaraigosa and Staff

10 AM - 12 PM

Regional Budget Discussions

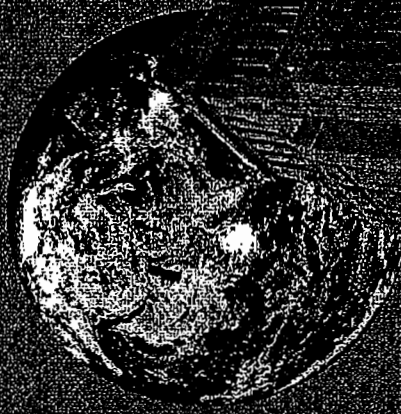
To RSVP or to get more information
Please call (213) 485-1360 or 3-1-1

Or E-Mail us at:

done.budgetday@lacity.org

Online registration available at
www.lacityneighborhoods.com

**Community
Budget Day
October 13, 2007**



Foundations Of A Great Global City



**Office of
Mayor Antonio R. Villaraigosa**



**Department of
Neighborhood Empowerment**

334-B E. Second Street
Los Angeles, CA 90012

Phone: 213-485-1360

Fax: 213-485-4608

E-mail: done.budgetday@lacity.org
www.lacityneighborhoods.com

**A Message From
Mayor Antonio R.
Villaraigosa**

As mayor of the City of Los Angeles, each year I must prepare a city budget that is fiscally responsible, balanced and addresses the fundamental issues of our City.

The City budget also provides a great opportunity to advance our goals and help Los Angeles take the lead as the *Great Global City of the 21st Century*.

Join me in the Mayor's Budget Process to help lay the foundation for this vision. The process gives you the opportunity to advise my office on the key issues facing our City before the big budget decisions are made.

From the inception of my first budget process in 2005, Neighborhood Councils have played a critical role. I look forward to seeing you on October 13th and hearing about the needs and priorities of your community through the meetings and upcoming budget survey. Your participation in this invaluable process will help ensure that budget priorities encompass the real needs of the communities you represent.

Let's continue to work together in this budget process to ensure that we continue to lay the *Foundations of a Great Global City*.

Frequently Asked Questions

Why is the Annual Mayor's Budget Process Important for Neighborhood Councils?

The leadership of neighborhood councils is vitally important to ensure that neighborhood councils have direct input on budget priorities and to ensure that the needs and concerns of your stakeholders are presented and addressed before the budget is completed.

What will take place at Budget Day?

In the opening session, the Mayor and members of his budget staff will address the community regarding the City's fiscal status and how our City budget can affect the needs and concerns of Los Angeles' communities.

After the opening session, attendees meet with other Neighborhood Councils, community organizations, and stakeholders from their geographic region. In these regional discussions, attendees will have the opportunity to further explore how Neighborhood Councils and other community stakeholders can have an impact on the Mayor's budget proposal.

Does the Mayor already have his mind made up about the budget prior to getting public input?

Since taking office, Mayor Villaraigosa has engaged Neighborhood Councils in every stage of developing the budget including, hosting the Mayor's Budget Day Event, taking input from the Neighborhood Council Budget Surveys, and meeting with Regional Neighborhood Council Budget Representatives to discuss how budget spending affects them local communities.

Although the ultimate authority over the City's Budget lies with the Mayor and City Council, the priorities of the Mayor's 2007-2008 Budget closely reflect the priorities stated by Neighborhood Councils, indicating that the Mayor carefully considers Neighborhood Council concerns.

Where Should Our Money Go?

Energy & Environment

Public Safety

Youth Development

Education

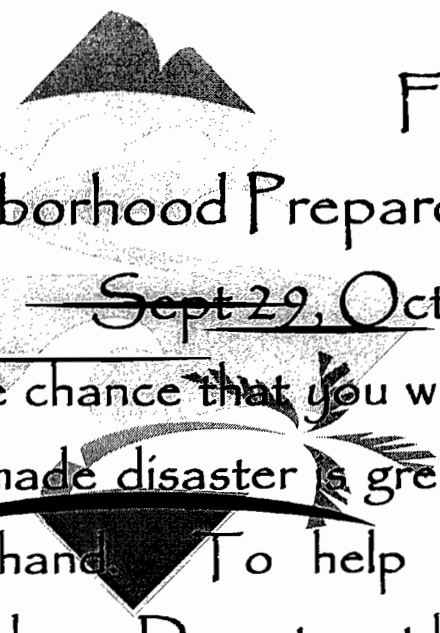
Transportation

Infrastructure

Economic Development

Recreation & Arts

Emergency Preparedness



Fall 2007

Neighborhood Preparedness Ambassador Program

~~Sept 29, Oct 6 and Oct 13, 2007~~

The chance that you will become overwhelmed by a natural or man-made disaster is greater if you do not know what to do before hand. To help reduce the risk, the Emergency Preparedness Department has developed a 12 hour course, the Neighborhood Preparedness Ambassador program to help you to understand the importance of preparedness, how the City responds to disasters and how you can put together a plan for yourself, your family and your neighborhood. The following is a sample of topics covered:

- Disaster Awareness
- Sheltering
- Individual and Neighborhood Preparedness
- Faith-based roles in Preparedness
- Public Health Awareness

Please contact (213) 978-2222 for additional information or to sign up for the Fall 2007 program. Seating is limited.

City of Los Angeles

Wants you to be Prepared

WHAT YOU CAN DO AS AN INDIVIDUAL

Create a Personal Plan

In order to help others you must first be able to help yourself.

- Know your strengths and weaknesses.
- Seek out information and education.
- Attend emergency preparedness trainings such as Community Emergency Response Team (CERT), Neighborhood Preparedness Ambassador Program, and Crisis Response Teams (CRT), and learn CPR/First Aid.
- Prepare an emergency kit for your home, car, work or school.
- Volunteer today by joining your local American Red Cross, Fire Safe Council and other volunteer organizations in your area.

Have a Family Plan

- Seek out information and education.
- Discuss and Practice what you will do.
- Attend emergency preparedness trainings such as Community Emergency Response Team (CERT), Neighborhood Preparedness Ambassador Program, and Crisis Response Teams (CRT), and learn CPR/First Aid.
- Prepare emergency kits for your home, car, work or school.

Help Develop a Plan for your Community

- Know the Resources and Assets in your community.
- Communicate with and work at educating your neighbors.
- Join Citizen Corps, which actively involve stakeholders in making the community safer.
- Become active in your Neighborhood Council.

WHAT YOU CAN DO AS A NEIGHBORHOOD COUNCIL (NC)

Act as a conduit of Information

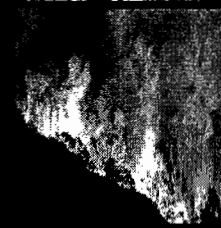
- Help distribute information about available community resources and assets.
- Help distribute information about emergency preparedness.

Lead by Example

- Attend emergency preparedness trainings such as Community Emergency Response Team (CERT), Neighborhood Preparedness Ambassador Program, and Crisis Response Teams (CRT), and learn CPR/First Aid.
- Learn and provide information to stakeholders about resources such as amateur radio operators.
- Help stakeholders gain valuable information and education about emergency preparedness.
- Host trainings such as CERT for stakeholders to attend.

Make Emergency Preparedness a Priority

- Create an Emergency Preparedness or Public Safety Committee.
- Discuss emergency preparedness on Neighborhood Council agendas.
- Encourage stakeholders to attend community emergency preparedness fairs.
- Host emergency preparedness activities for stakeholders.



August 14, 2007

Dear Wilmington Stakeholder:

Maya Restaurant, one of Wilmington's best-known restaurants, reopened in December 2006 and is proudly located at 401 North Avalon Boulevard. Although for some, this location may not be considered the most desirable, I recognized the value in the upcoming development and decided this would be the ideal location. I knew I wanted to reopen Maya Restaurant in Wilmington, and I decided this was the right time and place. We have seen business steadily increase with returning loyal Maya customers and new customers that are visiting us daily. My staff, which are many of the original staff from the previous restaurant as well as being local residents, and I, work hard every day to make the dining experience at Maya the very best possible.

Having been in the restaurant business now for more than 33 (thirty-three) years, I am requesting the community's support to reactivate the beer and wine license previously used for the restaurant. I understand the concern regarding the existing licenses in the area, but hope the community can distinguish between a family restaurant like Maya and the other types of businesses. We cater our business to families and working professionals that enjoy the occasional beer and wine with their meal. We would like to be able to offer this service along with our excellent food. History with having this license at the restaurant shows the seriousness by which we took this responsibility having maintained a clean record in our 33-year history.

I have been an active member of his community, having operated Maya Restaurant for 33 years as well as being a property owner in Wilmington. I have been active in the Wilmington Business Improvement District, the Wilmington Chamber of Commerce, the Wilmington Rotary Club, and the Wilmington Port Advisory Committee and for many years hosted the Wilmington Information Network in the Maya Restaurant. I care deeply for this community and only want to see it flourish. I would hope the community recognizes the value of the restaurant in the location and can support the request for a beer and wine license for Maya Restaurant.

I would like to extend you an invitation to visit Maya Restaurant so you may appreciate the atmosphere. The restaurant is open 7 am to 7 pm daily and we take every effort to make the dining experience for everyone, the very best possible. Again, I hope you support the Maya Restaurant in securing our beer and wine license.

Sincerely,

Jesus Gamboa
Wilmington Resident and Maya Restaurant Owner

All of us together can make ZERO!

COUNTING DOWN TO

ZERO WASTE PLAN

Solid Waste Integrated Resources Plan

Did you know that Los Angeles currently keeps 62% of its waste out of landfills? While we are a leader throughout the world in waste diversion, we can do more!

In August, we worked with community members throughout the City of Los Angeles to bring them into the process of developing a ZERO WASTE PLAN.

This month, we need YOUR PARTICIPATION to help us ESTABLISH OUR ZERO WASTE GOALS AND OBJECTIVES for Los Angeles and the region.

Invite your friends and neighbors and together let's plan for a zero waste LA! If you need an interpreter, please let us know 72 hours in advance of the workshop you will attend and we will gladly make arrangements.

Start the path to zero waste by bringing your own reusable cup to one of these September workshops.

Remember... It's not a Plan Without You!



City of Los Angeles
Department of Public Works
For More Information:
Allen Wang
213-473-4002
Allen.Wang@lacity.org
www.lacity.org/san/srssi/swlrp

Upcoming Workshops Series 2 - Goals and Objectives

East Valley

West Valley

North Central

South Los Angeles

Western

Harbor

Daytime Meeting Option
All Areas Welcome



September 14, 2007

Dear Neighborhood Councils Members,

The Congress is fast approaching and this year we will be showcasing neighborhood council accomplishments. We know that you have been working, now is the time to share your work with others. Please use the information below as a guide to help shape your neighborhood council display.

WHAT WE ARE LOOKING FOR:

Successes, collaborations, actions/and or projects related to OUTREACH.

DISPLAY FORMAT

Due to space limitations, the suggested display format is a tri-fold board 36 X 48. Please contact us if your display is different from the suggested format. We will try to accommodate everyone. However, it will be on a first-come first-serve basis. The board can be purchased at Office Depot, item number: 575514 Cost \$11.99 + tax. Each neighborhood council will also need to assign someone to staff the display to interact with those attending the congress.

GETTING STARTED

Step #1 Start with a vision of what should be done.

- Use an image of the result of what you would like to accomplish.

Step #2 Illustrate the different stages of the action/project required to achieve the desired result.

- Creation of the action plan, steps taken, funding or donations acquired, staffing demands, failures and successes.

Step #3 Show the final outcome or result of your work.

- Successful event, increased participation, improved neighborhood awareness of your NC, etc...

We want 100% participation from Neighborhood Councils. Please contact Carlos Porras at (porrasjc2@msn.com) no later than **Friday, September 28, 2007** to let

us know that your neighborhood council will be participating and for any additional information.

When responding please provide:

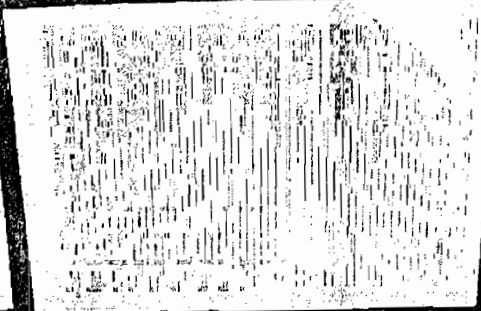
- Contact person and contact information for the person(s) in charge of creating display
- Name of Neighborhood Council
- Type of Display and dimensions
- Additional needs (i.e. electricity, height, etc...)
- Name and contact information of person staffing table the day of Congress (*timeframe to staff table will be forthcoming*)

*Congress will be held October 27, 2007 at the Los Angeles Convention Center from 7:30 am – 1:00 pm with possible round table discussion.

Sample Budgets

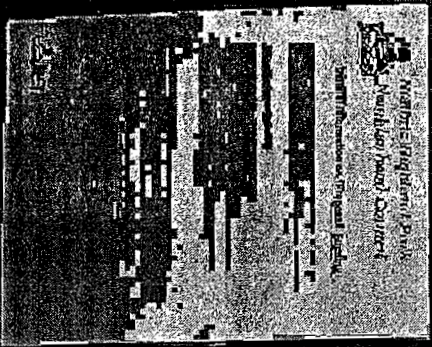


A sample budget document for North Carolina State University, showing a detailed breakdown of financial data in a multi-column table format.



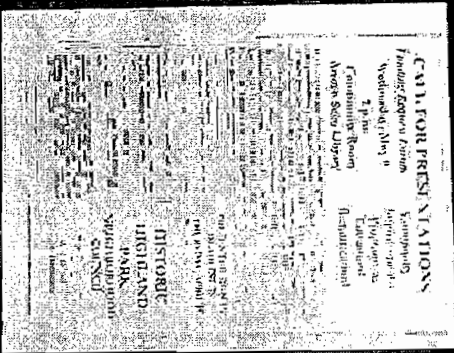
A sample budget document for the University of North Carolina, featuring a complex table with multiple columns and rows of financial information.

Sample Budget Process



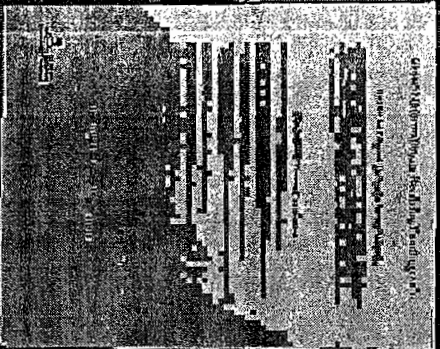
North Carolina State University
Sample Budget Process Document

This document outlines the budgeting process for North Carolina State University, including a flowchart and descriptive text.



UNIVERSITY OF NORTH CAROLINA
Sample Budget Process Document

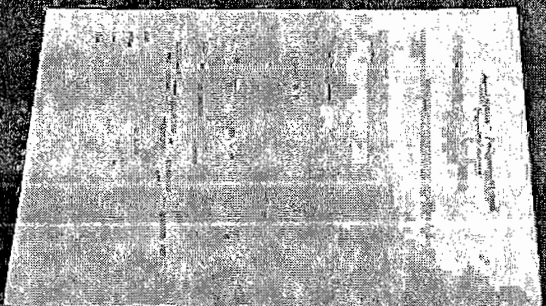
This document details the budgeting process for the University of North Carolina, featuring a flowchart and explanatory text.



UNIVERSITY OF NORTH CAROLINA
Sample Budget Process Document

This document provides a detailed overview of the budgeting process for the University of North Carolina, including a flowchart and text.

Funding Application



A funding application document, likely a grant proposal, containing various sections of text and data.